



Savannah-Chatham County Public School System  
**Media Release and Directory Information  
Opt Out Form**

USE BLACK INK ONLY

**MEDIA RELEASE OPT OUT**

Legal Last Name:		Legal First Name:	Legal Middle Name:	Suffix:
Grade:	Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Birth Date:		

**NOTE:** If this form is not completed, it will be considered that you allow your student to participate in media and publicity related activities as described below, and the district policy regarding media waiver and publicity will apply.

Often the media covers events throughout the district and at our schools, or the district may highlight students' school and/or athletic related accomplishments and work, thereby publicizing your child's name and image. Your child may be interviewed, recorded, photographed, or videotaped by the media or district staff for a story in the newspaper, radio, television or digital media, and photos and videos will be posted on the Internet, broadcast, or social media sources for public access unless you direct otherwise. If you do not want your child's information or visuals made public, please check the box and sign below.

☐ I do not allow district staff and/or media to interview, record, photograph, videotape or use my child's likeness and name in publicity oriented publications, online, videos, news broadcasts or digital media.

**DIRECTORY INFORMATION OPT OUT FORM**

**NOTE:** If this form is not completed, it will be considered that the below listed information may be released as directory information for the remainder of the school year, and the district policy regarding directory information will apply.

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires SCCPSS, with certain exceptions, to get parental/guardian permission before disclosing personally identifiable information from education records. Directory information includes: student's name, address, e-mail address, and telephone number, names of the parents, address and telephone number of the parents, student's photograph, date and place of birth, class/grade level, enrollment dates, weight and height (if a member of an athletic team), awards received, and extracurricular participation. The district will not provide directory information for commercial purposes, other than to companies that hold a contractual educational partnership or those designated to sell yearbooks, class rings, and such items. If you do not want your child's information to be released, please check the box and sign the form below.

☐ I do not want my child's directory information released under any circumstance. This includes school yearbooks.

**REQUESTS BY MILITARY RECRUITERS:** When requested, we are required to release a high school student's name, address and telephone number to the requesting military branch of service unless otherwise directed.

- ☐ I do not want my child's directory information released to military recruiters.  
☐ I do not want my child's directory information released to college/university recruiters.

Parent/Guardian Signature:	Date:
----------------------------	-------